How to setup email client to send and receive MMU emails

Manual for IncrediMail

Open your IncrediMail

Go to Tools -> Accounts

Click on Add
Choose “Let me configure settings myself” and click on next.
Your name is: You can key in any name that you like

Your email address: This is your MMU email address

Click on Next
My incoming mail server type is: POP3

Incoming mail server: mailstaff.cyber.mmu.edu.my

Outgoing mail server: mailstaff.cyber.mmu.edu.my

Click on Next
Username: This is your MMU webmail username

Password: Your MMU webmail password

Click on Finish

How to change your MMU email password?
Login to your MMU webmail.
URL: https://staff.mmu.edu.my/src/login.php
After login to your webmail account, go to options, change password
Congratulations!
IncredMail has successfully created a new account.

Click on OK
Then click on Properties
Proceed to Advanced

Put a tick on Incoming mail POP3, “This server requires a secure connection SSL”

Click on OK to close

Click on send/receive icon in your IncrediMail
Click on Yes to send/receive mails

Please take note that this settings will work in both Melaka and Cyberjaya campus.

If you want to access your email client from your home (outside MMU), you must first connect to MMU VPN. Otherwise you may only receive emails but unable to send out emails.

How to setup MMU VPN?
Kindly refer to http://access.mmu.edu.my